

# **Annual Digital Tools Review**

#### **Privacy Impact Assessments**

Throughout the school year, School District 22 (SD22) teachers may create learning experiences for their students that utilize digital tools. SD22 is required by British Columbia's <u>Freedom of Information and Protection of Privacy Act</u> (FIPPA) to assess the suitability of all software used in these learning experiences by completing a Privacy Impact Assessment (PIA).

The PIA process used to approve these digital tools aims to:

- Support student learning
- Provide an ad-free environment
- Prevent the sharing or selling of information to third parties
- Ensure the ownership of data by the school district
- Retain the ability to control and monitor student use

#### **Personal Information**

Some software designed to enhance educational outcomes requires the storage of user personal information on servers not owned by SD22 to function. These servers can be located outside of British Columbia, and possibly Canada. When stored outside of the country, information in your child's accounts may be subject to the laws of foreign jurisdictions. The PIA process described above includes a review of personal information collection and storage practices and evaluates the risks associated.

Personal information includes, but is not limited to:

- Student name
- Grade level
- School name
- Student SD22 email address

- Login time
- IP address
- Age
- Content created by the student

## **Approved Tools**

A current list of digital tools approved for student use via the PIA process in SD22 can be found on the <u>Approved Software page</u> of <u>www.sd22.bc.ca</u> or by scanning the provided QR code.



## **Acceptable Use**

SD22 students are encouraged to avoid sharing personal information online and are expected to follow <u>SD22 Code of Conduct</u> as well as the <u>Acceptable Use of Technology</u> procedure when using approved digital tools.

### **Digital Tool Consent**

Use of software applications is not required, and equivalent alternatives will be provided when necessary. If you do not consent to your child using the approved digital tools outlined above, please inform your child's school administration in writing. Your choice will be recorded and considered valid indefinitely from the date it is submitted.