

Strong Passwords Matter

District Requirements:

- 14 characters minimum
- Must contain at least three of the following character types:
 - Uppercase letters
 - Lowercase letters
 - Numbers 0 → 9
 - Symbols (#, *, !, ?, etc.)
- Not contain any part of your name

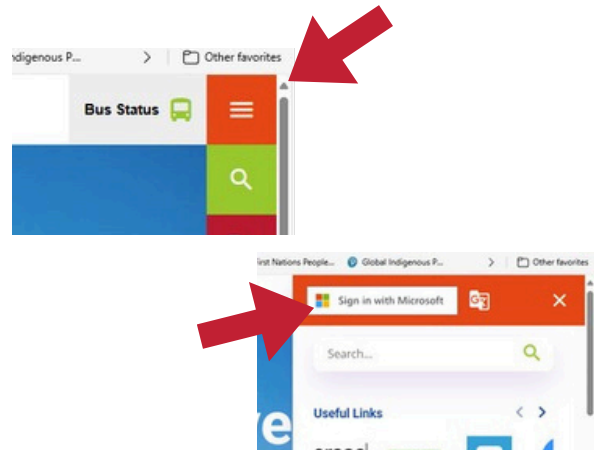
If your current password meets these requirements you are welcome to reset it to the same thing!

School Connect

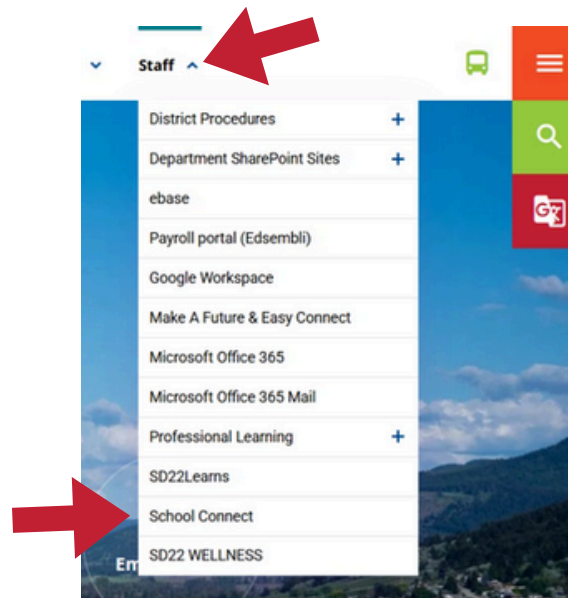
How to Change a Student Password

The following steps outline how to change student passwords through SchoolConnect. This is something that can be done by any teacher in the district.

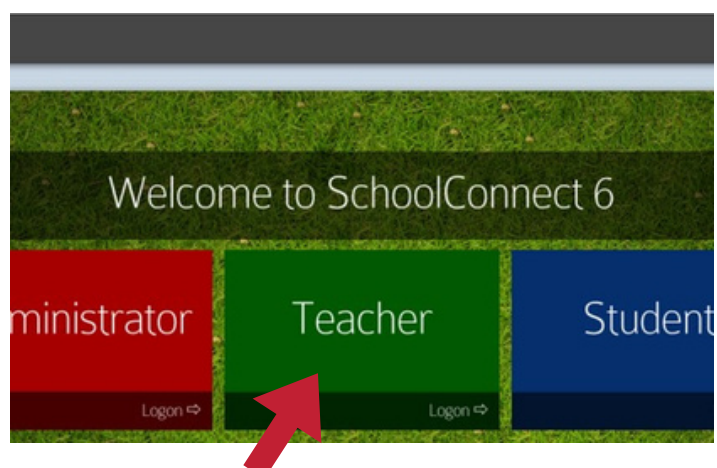
1. Navigate to www.sd22.bc.ca & sign in with your @sd22.bc.ca credentials by clicking on the orange menu icon and then the "Sign in with Microsoft" button.



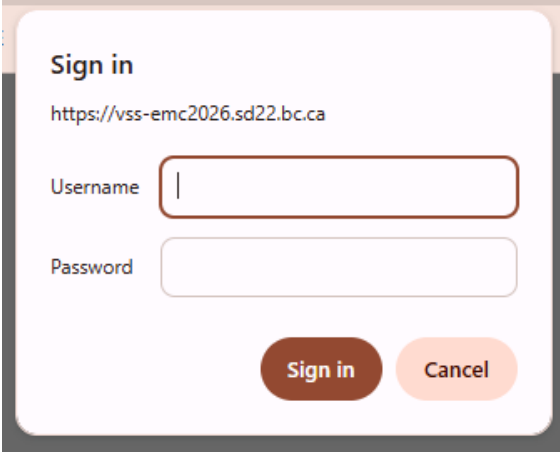
2. Click on the small arrow beside the "Staff" menu & then on "School Connect"



3. Select "Teacher" from the options on the School Connect home page.

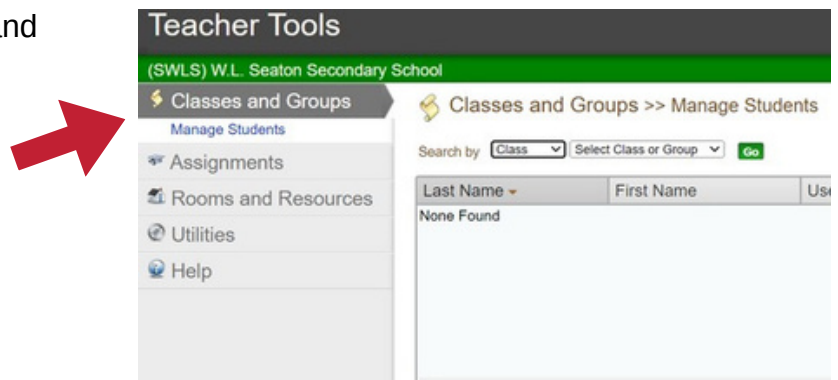


4. Sign in with your username and password in the pop-up box.



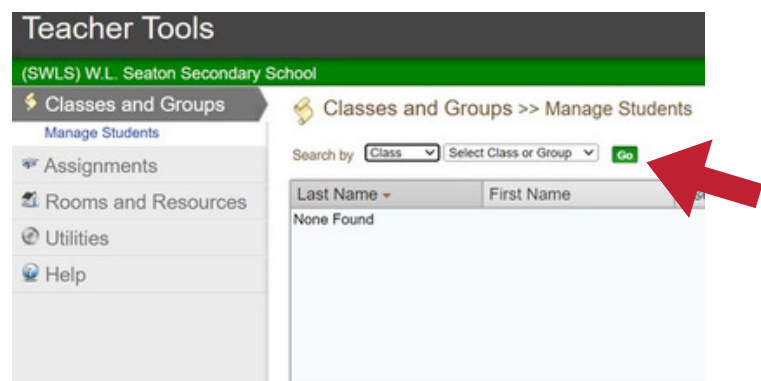
A sign-in pop-up box with a title bar. The title is "Sign in". Below the title is the URL "https://vss-emc2026.sd22.bc.ca". There are two input fields: "Username" and "Password". Below the input fields are two buttons: "Sign in" (dark blue) and "Cancel" (light blue). A red arrow points to the right side of the pop-up box.

5. Click on "Classes and Groups" and "Manage Students"



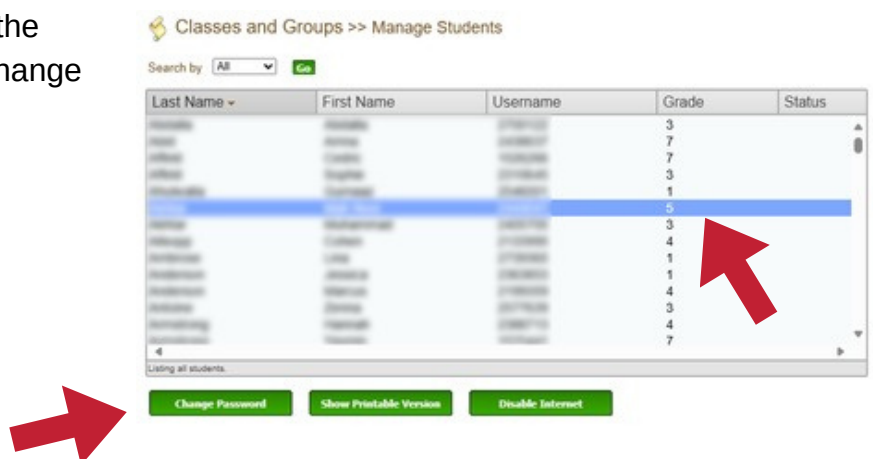
The "Teacher Tools" interface for "(SWLS) W.L. Seaton Secondary School". The left sidebar has a menu with "Classes and Groups" (selected), "Manage Students", "Assignments", "Rooms and Resources", "Utilities", and "Help". The main area shows "Classes and Groups >> Manage Students". There is a search bar with "Class" selected and a "Go" button. Below the search bar is a table with columns "Last Name", "First Name", and "Username". The table is empty, showing "None Found". A red arrow points to the "Classes and Groups" menu item.

6. Choose your search scope (Grade, Class, Keyword, or All) and click on the "Go" button.



The "Teacher Tools" interface for "(SWLS) W.L. Seaton Secondary School". The left sidebar is the same as in the previous image. The main area shows "Classes and Groups >> Manage Students". The search bar now has "Class" selected and a "Go" button. A red arrow points to the "Go" button.

7. Choose a student's name from the resulting list and then click the "Change Password" button.

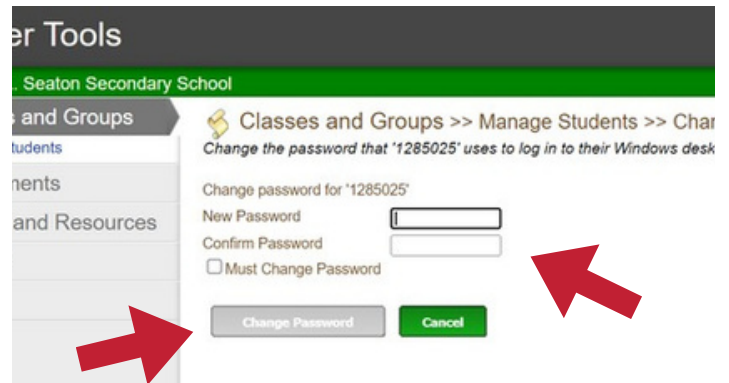


The "Teacher Tools" interface for "(SWLS) W.L. Seaton Secondary School". The left sidebar is the same as in the previous images. The main area shows "Classes and Groups >> Manage Students". The search bar has "All" selected and a "Go" button. Below the search bar is a table with columns "Last Name", "First Name", "Username", "Grade", and "Status". The table contains a list of students. A red arrow points to the "Change Password" button at the bottom of the page. Another red arrow points to the "Change Password" button.

Last Name	First Name	Username	Grade	Status
...	...	...	3	
...	...	...	7	
...	...	...	7	
...	...	...	3	
...	...	...	1	
...	...	...	5	
...	...	...	3	
...	...	...	4	
...	...	...	1	
...	...	...	1	
...	...	...	4	
...	...	...	3	
...	...	...	4	
...	...	...	7	

8. Enter a new password for the student twice and click on the “Change Password” button

IMPORTANT: Do not click the “Must Change Password” button.



er Tools

Seaton Secondary School

Classes and Groups >> Manage Students >> Char

Change the password that '1285025' uses to log in to their Windows desk

Change password for '1285025'

New Password

Confirm Password

☐ Must Change Password

Change Password Cancel

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